



## Privacy Policy

Offshore Cinemas is committed to providing quality services to you and this policy outlines our ongoing obligations to you in respect of how we manage your Personal Information.

The National Privacy Principles (NPPs) contained in the Privacy Act 1988 (Cth) (the Privacy Act) govern our methods of collection, storage, use, security and disposal of your Personal Information.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Federal Privacy Commissioner at [www.privacy.gov.au](http://www.privacy.gov.au).

### What is Personal Information and why do we collect it?

Personal Information is information or an opinion that identifies an individual. Examples of Personal Information we collect include: names and addresses, contact information such as phone number and email, age or date of birth and ticket purchasing history.

The Personal Information we collect from you may be obtained from your website, through correspondence, by telephone or interviews, from media and publications, when you purchase tickets, from other publicly available sources, from cookies and from third parties. We do not endorse the Privacy Policies held by third parties we may release your information to.

We collect your Personal Information for the following purposes: providing our services to you, providing information to our clients; and marketing. You may unsubscribe from our mailing/marketing lists at any time by contacting us in writing.

### Sensitive Information

Sensitive information is defined in the Privacy Act to include information or opinion about such things as an individual's racial or ethnic origin, political opinions, membership of a political association, religious or philosophical beliefs, membership of a trade union or other professional body, criminal record or health information.

It is unlikely we will collect any sensitive information, but in the event that we do, sensitive information will be used by us only:

- For the primary purpose for which it was obtained
- For a secondary purpose that is directly related to the primary purpose
- With your consent; or where required or authorised by Third Parties

### Third Parties

In most circumstances, we will collect your Personal Information only from you. However, we sometimes we may be provided with information by third parties. In such a case we will take reasonable steps to ensure that you are made aware of the information provided to us by the third party.

### Disclosure of Personal Information

Your Personal Information may be disclosed in a number of instances, including the following:

- Third parties where you consent to the use or disclosure;
- Where required or authorised by Security of Personal Information;

### Security of Personal Information

Your Personal Information will be stored in a manner that reasonably protects it from misuse and loss and from unauthorized access, modification or disclosure; until it is no longer needed for the purpose for which it was obtained. We will then take reasonable steps to destroy or permanently de-identify your Personal Information. Client files may be held for a minimum of seven years according to the Australian Privacy Principles.

### Access to your Personal Information

If you wish to access your Personal Information to view/update and/or correct it, (subject to certain exceptions) then please contact us in writing.

We will require you to complete a Verification of Identity before releasing the requested information.

### Policy Updates

Updates to this Policy will be available on our website.

### Privacy Policy Complaints and Enquiries

If you have any queries or complaints about our Privacy Policy please contact us at:

Offshore Cinema  
427 Sandy Road  
ST ANDREWS BEACH VIC 3941  
[hello@offshorecinema.com.au](mailto:hello@offshorecinema.com.au)